

## Logistics Internship

We're seeking a Logistics Intern to work in our NY office, hours are flexible. Position to start immediately.

Responsibilities include:

- Managing inventory
- Database inventory and keeping detailed records
- Sending and receiving shipments
- Perform additional tasks when necessary

Skills Required:

- In college or recent college graduate
- Proficiency in MS Office applications
- Highly organized
- Attention to detail
- Ability to thrive in a fast-paced environment

If interested, please send your resume and cover letter (MS Word or PDF format) to [careers@uebiz.com](mailto:careers@uebiz.com).